



STUDIO W
ARCHITECTS

MEETING MINUTES

Huntington Beach City School District (HBCSD)

Measure Q Citizens' Bond Oversight Committee (CBOC) Meeting

Date: July 26, 2023

Location: Sowers Middle School – Front Office

1.0 Preliminary (John Espinoza)

1.1 Call to Order

Meeting called to order at 5:02 pm.

1.2 Roll Call for CBOC Members

John Espinosa – present

Scott Grady – present (arrived at 5:03)

Jerry Marchbank – present

Mike Mann – present

Andrew McEachin – present

1.3 Others in Attendance

Huntington Beach City School District

Jenny Delgado, Chief Business Official

Mark Manstof, Director of Facilities, Maintenance, Operations & Transportation

Studio W Architects

Tony Pacheco-Taylor, Client Leader

Michael Henning, Associate Principal

2.0 Pledge of Allegiance (Jenny Delgado, Huntington Beach City School District)

3.0 Comments from the Floor (Scott Grady, CBOC Chair)

None.

4.0 Adoption of the Agenda (Scott Grady, Huntington Beach City School District)

4.1 Motioned to approve by Scott Grady. Seconded by Jerry Marchbank. Unanimously approved (5-0).

5.0 Approval of the Minutes for February 8, 2022 (Scott Grady, CBOC Chair)

5.1 Motioned to approve Meeting Minutes by Jerry Marchbank. Seconded by Mike Mann. Unanimously approved (5-0).

6.0 Bylaws – Terms and Membership (Jenny Delgado, Huntington Beach City School District)

6.1 No action required.

- 6.1.1 6-year terms limits noted in bylaws, members Scott Grady, Jerry Marchbank and John Espinoza were accepted as members in October of 2017. Term limit will occur prior to the following CBOC meeting, October 2023 term expires.

7.0 Measure Q Update (Tony Pacheco-Taylor, Studio W Architects)

7.1 Sowers MS Update

- 7.1.1 Construction phase project updates including completion of the installation of Phase 1 underground utility infrastructure, tie in at public utilities ongoing.
- 7.1.2 Building 100 update: steel framing complete, wall framing ongoing.
- 7.1.3 Building 900 update: grade beams complete, foundation work beginning
- 7.1.4 AMS building update: Construction of modular buildings in the factory is complete. Foundations for buildings 500, 600, 700 and 800 are complete, foundation for building 400 is in progress. Buildings 600 and 700 have been transported to site and placed on foundations.
- 7.1.5 Overview of schedule provided, anticipated Phase 1 substantial completion early February.
- 7.1.6 Overall Bond Expenditures – Series A and B complete and funds adjusted to zero out those phases. Interest to date updated as well as future interest anticipated. Negative balance of Series B (\$8,949.12) transferred from Series C. Deficit in Series C will be funded by the District's special reserve for capital projects and other funding sources.

8.0 Recognition of Members (Jenny Delgado, Huntington Beach City School District)

- 8.1 Recognition of the participation for the maximum allowable terms (6 Years) by Scott Grady, Jerry Marchbank, and John Espinoza.

9.0 Adjournment (Scott Grady, CBOC Chair)

Meeting adjourned at 6:26 pm.

