



STUDIO W  
ARCHITECTS

## MEETING MINUTES

Huntington Beach City School District (HBCSD)

Measure Q Citizens' Bond Oversight Committee (CBOC) Meeting

Date: January 24, 2024

Location: Sowers Middle School

### 1.0 Preliminary (Jenny Delgado)

#### 1.1 Call to Order

Meeting called to order at 5:00 pm.

#### 1.2 Roll Call for CBOC Members

Andrew McEachin – present

Mike Mann – present

Jennifer Jahnke – present

Jeff Flory – present

Nick Schwab – present

Senior Citizen Group – vacant

OC Taxpayer Representative – vacant

#### 1.3 Others in Attendance

**Huntington Beach City School District**

Jenny Delgado, Chief Business Official

Jolene Miller, Administrative Assistant

**Studio W Architects**

Brian Whitmore, President

Michael Henning, Associate Principal

**Eide Bailly**

Emily Sheldon, Auditor

### 2.0 Pledge of Allegiance (Jenny Delgado, HBCSD)

### 3.0 Comments from the Floor (Jenny Delgado, HBCSD)

#### 3.1 None

### 4.0 Adoption of the Agenda (Andrew, CBOC Chair)

#### 4.1 Motioned to approve by Andrew McEachin. Seconded by Jennifer Jahnke. Unanimously approved (5-0)

## **5.0 Approval of the Minutes for July 26, 2023 (Andrew, CBOC Chair)**

- 5.1 Motioned to approve by Andrew McEachin. Seconded by Mike Mann. Unanimously approved (5-0).

## **6.0 Auditor's Presentation**

- 6.1 Audit Report Presentation for Fiscal Year 2022-2023
  - 6.1.1 Emily Sheldon from Eide Bailly LLP highlighted a few areas from the Measure Q Audit Report and noted that the district received no findings during the Fiscal Year 2022-2023. The report having no findings is a positive result for the yearly Audit.

## **7.0 Measure Q Update (Brian Whitmore, Studio W Architects)**

- 7.1 Recap of Bond Issuance Schedule
  - 7.1.1 Bonds are sold in chunks known as 'series'. It was originally planned to sell the bonds over four series. However, due to a favorable property tax base, the District was able to sell them sooner and in three sales (rather than four), allowing them to get projects underway more quickly and avoid costly construction escalation.
- 7.2 Series A Project Recap – Photographs of completed projects presented to provide general overview.
- 7.3 Series B Project Recap – Photographs of completed projects presented to provide general overview.
- 7.4 Series C Project Recap – Photographs of completed projects presented to provide general overview.
- 7.5 Sowers MS Update
  - 7.5.1 Phase 1 is nearing completion for the move to start on 01/26/2024
  - 7.5.2 Students to officially occupy the new site on 02/05/2024
  - 7.5.3 Phase 2 will begin immediately thereafter starting with demo of the old facilities.
  - 7.5.4 AMS building update: All buildings are receiving final preparations for students to
- 7.6 Tour of Sowers Middle School

## **8.0 Comments from Committee Members**

- 8.1 None

## **9.0 Adjournment (Andrew McEachin, CBOC Chair)**

- Meeting adjourned at 6:30 pm.

